

MINUTES  
MONROE CITY UTILITY BOARD  
SEPTEMBER 5, 2017

**7:30 p.m.**

**1. Chairman Jeff Nielson Conducting**

The regular meeting of the Monroe City Utility Board was called to order at 7:35 pm September 5, 2017 by Chairman Jeff Nielson. Prayer was offered by Board Member Daniel Peterson.

**A motion was made by Council Member Perry Payne to approve the minutes of the August 1, 2017 Utility Board Meeting as submitted. Motion was seconded by Board Member Tom Anderson. All were in favor. Motion carried.**

Present:

Board Chair – Jeff Nielson

Board Members- Tom Anderson, R.K. Nielson. Mathew Mills, Buddy Qualls was excused.

Councilmember- Perry Payne

City Power Superintendent- Daniel Peterson

City Deputy Recorder – Allison Leavitt

**2. Discussion items**

**(A) Review Diversified Energy and Generation Policy including permit application.**

Daniel Peterson, City Power Superintendent, reviewed the Diversified Energy and Generation Policy and made the following changes for clarification.

- Clarify what is expected of the customer.
- Make clear that the IEEE standards must be followed.

Mr. Peterson then explained to the board what the process would be when a customer requested an application for diversified energy and generation service.

- 1- Fill out an application for Diversified energy and generation service.
- 2-Meet with power superintendent to discuss project to verify that it is a viable project. (Member of Utility Board may be invited to this meeting.)

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Chairman Nielson verified that this process is only for those wanting to sell generation to the city.

Board Member Mills stated that home owners have to be liable if their systems happen to cause damage to the city power system. Council Member Payne stated this is why they must have insurance. Mr. Peterson stated he had contacted his home owner insurance, which his agent stated that has of right now this type of coverage falls under the regular insurance, no special endorsement is needed.

Mr. Peterson stated that there would be a yearly test, which would be simple and verify insurance coverage.

After some discussion it was verified that the city will only accept 1% of our peak and the customer will know before signing the application how much power the City will accept and at what rate they will pay for the power, UAMPS will help us to establish a rate of payment for generated power sold to the city. Rates will be reviewed during the yearly review.

Board Members feel like if the home owner signs the application they are stating they have read the policy and agree with all the terms.

The city's current electric policy states that a customer wanting to have a system that runs parallel with our system is not allowed, this will need to be changed to allow a parallel system. Mr. Peterson and Allison Leavitt will review the current policy and determine the changes needed. These changes will be presented to Board Members and City Council, with changes being made when council adopts new diversified power and energy generation policy.

Again concern for our linemen safety was expressed with these parallel systems. Mr. Peterson stated our linemen treat all lines as live to help with their safety. A customer installing a parallel system, such as solar panels, will have to obtain a building permit and will be notified of their responsibilities of making their systems safe.

Board Member Anderson distributed to Board Members of list of items for an information sheet for customers wanting to have a diversified power and energy generation system. Chairman Nielson asked the Board Members to review the list and bring back any recommendations they may have to the next meeting.

Mr. Peterson will have for the board at the next meeting an amount for an application fee, there is going to be a fair amount of time required of city staff with each application, and a formula for a grid fee.

**3. Adjournment**

**A motion was made by Council Member Perry Payne and seconded by Board Member Mills to adjourn the meeting at 8:50. All were in favor. Motion carried.**