

Monroe City 24th of July Concessions Application

Application for approval to Operate Concessions at the City Park

Please read through, fill out and sign the following application to apply to Monroe City, through the 24th of July Committee, to sell food, goods and or conduct activities at the Monroe Lions Park during the 24th of July 2010 festivities.

Organization Name _____

Contact Person: _____

Mailing Address; _____

Day Phone; _____ Evening Phone; _____

Booth (please check the one that would best apply)

_____ Food Booth – Description _____

_____ Game Booth – Description _____

_____ Craft/Novelty Booth – Description _____

_____ Other Booth – Description _____

Please select one;

_____ Electrical _____ Non-Electrical

Please describe your booth and specific products, games or services offered;

Waiver

- **Monroe City, the 24th of July Committee, staff, volunteers and sponsors are not responsible or liable for accidents, injuries or any losses incurred by applicants, volunteers, guests or the general public.**

Signature _____ **Date** _____

Please send this completed application with a check payable to **Monroe City Corporation**.

Mail to; Lynn Higginson
PO Box 369
Monroe, UT 84754

Questions call; Lynn Higginson 435-979-3325
Angel Roundy 435-558-0991

Please thoroughly read the following concession rules:

Booth Restrictions

- Booths are assigned first to non-profit organizations, for profit organizations secondly
- Booth assignments are made only by the 24th of July Committee

Chairpersons

- All booths must meet wholesome standards to be approved.
- Deadline for booth sign-up is July 9th.
- Booths will be accepted and assigned on a 'first come, first served' basis.
- No live animals will be sold or given away at the concession booths.
- No fireworks may be sold at the park or within one block of the Park.

Booth Set-up

- Organizations are responsible for their own set-up and clean-up. Vendors are responsible for their own tables, chairs, canopies and money.
- Each vendor will provide a 24 x 32 inch sign indicating the sponsoring organizations, items being sold and cost of items.
- Vendors must set up by 8 am on the 24th. Safety inspections will be held between 8-9:00 am. Booths must pass a safety inspection prior to beginning operation. Please have a fire extinguisher in your booth for your own safety.

Fees and Deadlines

- Fees are \$15 for non-profit groups and \$30 for commercial groups, for non-electrical booth spaces. Fees are \$20 for non-profit groups and \$40 for commercial for electrical spaces. Fees are due with the booth registration. Any fees not paid before July 9th will be assessed a \$5 late charge and will be collected on the 24th during inspection.

Security

- No security will be provided for any booths or equipment at the Park.

Electricity

- Applicants of electricity are limited to placement on the park and will be supplied on a first come, first served basis. Applicants shall be responsible for any alternative source of electricity if it is not available on the park. Applicants must provide all extension cords and make every attempt to secure them so there are no public safety hazards. Please have a fire extinguisher for your own safety in your booth.

Equipment

- Applicants will supply equipment and materials needed for their own booth, including tables, chairs, tape, cords, ect. Within one hour following the termination of activities at the Park, applicants will remove all booths and equipment, all related accessories and materials as well as any debris from the applicants' booth or stand.

Quality Provision

- The 24th of July Committee reserves the right to terminate the sale of any item or prevent any activity at any time the committee, in its sole discretion, deems inappropriate, undesirable or lacking in quality.

Sales Tax

- Each applicant is responsible for the collection and payment of all the applicable sales tax.

Exclusivity

- No vendor has an exclusive license or permit. Booths may sell similar products or conduct similar activities.

Retains the Right

- The 24th of July has the right to decline any application or regain possession of any booth space at any time by refunding the amount paid for the space, excluding any late fees.