

**MINUTES**  
**MONROE CITY PLANNING COMMISSION MEETING**  
**MARCH 17, 2020**

Notice is hereby given that the Monroe City Planning Commission will meet on Tuesday, March 17<sup>th</sup>, 2020 at the Monroe City Offices, 10 North Main Street, which meeting shall begin promptly at 7:00 p.m.

**7:00 p.m.**

**1. Chairman Bart Lee conducting - Meeting called to order- Prayer - Roll Call**

The regular meeting of the Monroe City Planning Commission was called to order by Chairman Bart Lee at 7:01 p.m. Opening prayer was offered by Commissioner Cartwright.

**Present:**

Chairman Bart Lee

Commissioners:

Bart Lee

Bill Mecham

Janet Cartwright

Greg Northrup

Gordon Dickinson

Paula Roberts-Excused

Citizens:

Michael and Sara Smith-phone conference.

**2. Approval of minutes of previous meeting held December 17<sup>th</sup>, 2019.**

**Commissioner Northrup made a motion to accept the minutes as written. Seconded by Commissioner Mecham. All were in favor. Motion Passed 4-0.**

**3. Citizen comments**

**No Citizens present.**

**4. Welcome new member of the planning commission-select chair and vice chair for 2020.**

The planning commission would like to thank Gordon Dickinson for accepting his position on the commission. Gordon has been in the community for about 15 years and enjoys living in Monroe. He works for the National Guard and has been involved with

that for 22 years. He is grateful for the opportunity he has had to serve his country and now his community. The commission is grateful for his service both for the country and Monroe City.

**Commissioner Mecham made a motion that Bart Lee remain Planning Commissioner Chairman and Greg Northrup remain Vice Chair for the year 2020 term. Seconded by Commissioner Northrup. All were in favor.**

**Motion Passed 4-0.**

**5. Single lot split located at 11 S 300 W. Submitted by Michael and Sara Smith.**

The Smith's are wanting to split their current lot into 2 separate lots. They have enough frontage and acreage to do it and stay in compliance with current Monroe City regulations. The issue they have is where they are wanting to split their property sits some old buildings. The Smith's are hoping to get permission from the Monroe City Planning and Zoning and City Council quickly so they can refinance their home. They are asking for a grace period to be able to get the lot split, and then move the shed after. Commissioner Lee asked where water meters are located along with irrigation risers. He informed the Smith's they will have to pay to have new risers installed if they don't stay on their current property piece.

**Commissioner Northrup made a motion to approve the single lot split with the condition that the buildings be removed before recording with the county. Seconded by Commissioner Mecham. All were in favor. Motion Passed 4-0.**

**6. Review Private Garage Building Permit submitted by Steve Rager at 282 S 570 W exceeds maximum size of 1,400 square feet.**

Mr. Rager was not present for the meeting. Commissioner Lee asked if there would be living quarters in the garage, which there will not be. There were no other questions or concerns with his request.

**Commissioner Mecham made a motion to recommend approval to the Monroe City Council seconded by Commissioner Northrup. All were in favor. Motion Passed 4-0.**

**7. Consider changes to Monroe City Business License Ordinance and current businesses.**

Tabled until next meeting.

**8. Adjournment.**

**Commissioner Northrup made a motion to adjourn at 7:44 p.m. Seconded by Commissioner Mecham. All were in favor. Meeting adjourned.**