

MONROE CITY COUNCIL MEETING
June 9, 2020
MINUTES

***To minimize the potential spread of COVID-19, and as authorized by the Utah Governor Gary Herbert March 18, 2020 Executive Order, The Monroe City Council meeting on June 9, 2020 was an all-electronic meeting. A Zoom meeting link was available at "littlegreenvalley.com".**

7:00 p.m.

1. The regular meeting of the Monroe City Council was called to order by Mayor Parsons at 7:00 p.m.

2. The Pledge of Allegiance was led by Councilmember Payne. A prayer was offered by Mayor Parsons.

3. Roll Call

Mayor Johnny Parsons

Councilmembers:

Dane Buchmiller - absent

Janet Cartwright

Michael Mathie

Perry Payne

Erica Serrine - absent

Public Works Director Devin Magleby

City Recorder Allison Leavitt

4. Consider a motion to approve the minutes of the meeting held May 26, 2020

Councilmember Mathie moved to approve the May 26, 2020 Regular City Council Meeting Minutes as presented. The motion was seconded by Councilmember Payne. A roll call vote was called. Voting yes: Councilmembers Cartwright, Mathie, and Payne. The vote was unanimous. The motion carried. 3-0

5. Citizen input –

Dave Coe, Hometown Realty, reviewed plat map of the Monroe Hot Springs Estates Subdivision with the Council. Mr. Coe explained that since the last time he visited with the Council two lots on Indian Creek Drive (450 E) have been purchased by Kelly Alvey leaving only 3 lots on Indian

42 Creek Drive owned by developer David Grow. Mr. Coe informed the Council that Mr. Grow
43 does not think it would be feasible for him to install infrastructure to all of Indian Creek Drive,
44 but he would like to complete the infrastructure on South Bend Drive and Dry Creek Drive
45 (420 E) so those lots could be sold and developed.

46
47 Councilmember Mathie stated, as discussed in past Council meetings, that a pavement road
48 accessed from a gravel road causes increased maintenance to keep the road from deteriorating
49 and the City would be responsible for the road once the improvements were completed.

50 Councilmember Mathie stated that because of this he will not support building permits being
51 issued for lots located on Indian Creek Drive until all infrastructure is completed on Indian Creek
52 Drive. Mayor Parsons, Councilmembers Payne, Cartwright, and Public Works Director Devin
53 Magleby agree with Councilmember Mathie.

54
55 Mayor Parsons and the Council agreed that once all infrastructure is installed to South Bend
56 Drive and Dry Creek Drive building permits may be issued, with no building permits allowed to
57 lots located on Indian Creek Drive.

58
59 **6. Approval of June 2020 warrant register, May 2020 cash disbursements, adjustment**
60 **journal and utility aging report.**

61
62 **Councilmember Payne moved to approve the June 2020 warrant register, May 2020 cash**
63 **disbursements, adjustment journal and utility aging report. The motion was seconded by**
64 **Councilmember Cartwright. A roll call vote was called. Voting yes: Councilmembers**
65 **Cartwright, Mathie, and Payne. The vote was unanimous. The motion carried. 3-0**

66
67 **7. Business**

68 **a. Adopt Resolution 6 1 2020 Amending the Monroe City Power Policy to**
69 **include revised power rates.**

70
71 Monroe City Power Policy revised rates:
72 Base Rate \$8.00 per month for active service
73 Base Rate \$5.00 per month for Single 65 & older or qualify for property tax
74 abatement program.
75 0-400 kWh usage \$.086 kWh
76 401-800 kWh usage \$.088 kWh
77 Over 801 kWh usage \$.092 kWh

78 With an annual increase of \$.003 kWh and \$.25 base rate.

79
80 Councilmember Payne asked about the discrepancy with the resolution in his packet which
81 stated a \$.002 kWh increase per year and the resolution now states \$.003 kWh per year. Mayor

82 Parsons stated that Councilmember Buchmiller contacted City Recorder Allison Leavitt to
83 change the amount after the packets were delivered to Councilmembers.

84

85 **Councilmember Mathie moved to adopt Resolution 6 01 2020 amending the Monroe City**
86 **Power Policy to include revised power rates with an annual increase of \$.003 per kWh and**
87 **increase to base rate by \$.25 per year. The motion was seconded by Councilmember**
88 **Cartwright. A roll call vote was called. Voting yes: Councilmembers Cartwright, Mathie, and**
89 **Payne. The vote was unanimous. The motion carried. 3-0**

90

91 **b. Public Hearing to receive comments on the 2020-2021 fiscal year budget of**
92 **Municipal Building Authority.**

93

94 Mayor Parsons opened the public hearing at 7:06 p.m. to receive comments on the 2020-2021
95 fiscal budget of the Municipal Building Authority. Mayor Parsons explained that the budget for
96 the Municipal Authority is for the expense payments on the Fire House and Mtn. View Park
97 expansion.

98

99 There were no comments

100

101 Mayor Parsons closed the hearing at 7:07 p.m.

102

103 **c. Public Hearing to receive comments on the 2020-2021 fiscal year budget of**
104 **Monroe City for all funds. Comments will also be taken on the current 2019-2020 fiscal**
105 **year budget which will be opened, amended, and increases and/or decreases in the**
106 **budget will be considered.**

107

108 Mayor Parsons opened the public hearing at 7:07 p.m. to receive comments on the 2020-2021
109 fiscal year budget of Monroe City for all funds. Comments will also be taken on the current
110 2019-2020 fiscal year budget which will be opened, amended, and increases and/or decreases
111 in the budget will be considered. Mayor Parsons explained that the final budget will be adopted
112 at our next regular council meeting to be held June 23, 2020.

113

114 There were no comments.

115

116 Mayor Parsons closed the hearing at 7:08 p.m.

117

118 **d. Consider bids for Monroe City Surplus property**

119

120 Mayor Parsons explained that there were two sealed bids for property listed on the City's
121 surplus list.

122

123 First bid submitted by Randy Draper:

124

125 \$ 550.00 2005 XMark mower - cemetery department
126 \$ 780.00 2005 Hustler mower - park department
127 \$ 525.00 2005 Walker mower – park department

128

129 Second bid submitted by Johnny Parsons:

130 \$1650.00 2016 Skagg mower – cemetery department
131 \$ 500.00 2005 Walker mower – park department
132 \$ 750.00 2005 Hustler mower – park department

133

134 Mayor Parsons stated that all bids met the minimum bid amounts, and Councilmember Mathie
135 verified that this sells all four mowers listed on the City’s property surplus list.

136

137 **Councilmember Mathie moved to accept bids submitted for Monroe City Surplus Property.**
138 **The motion was seconded by Councilmember Payne. A roll call vote was called. Voting yes:**
139 **Councilmembers Cartwright, Mathie, and Payne. The vote was unanimous. The motion**
140 **carried. 3-0**

141

142 **8. Other Business**

143 a. Staff Reports

144

145 City Recorder Allison Leavitt

146

147 *24th of July committee has submitted the following names for the 24th of July Parade Grand
148 Marshall:

149 Monroe Lion’s Club
150 Bob and Pat Lee
151 Ron and Judy Hamblin
152 Gary and Tania Bishoff

153

154 Council recommended Bob and Pat Lee as the Grand Marshall’s. City Recorder Allison Leavitt
155 will forward this information to the 24th committee.

156

157 Public Works Director Devin Magleby

158

159 *City crew was able to load the cupola on to a trailer, where they can start working on it.

160

161 *Splash pad is working and is ready for opening when Council decides to open it. Council would
162 like to wait until we are in the COVID 19 green risk level before opening.

163

164 b. Department Business-Council

165

166 Councilmember Cartwright –

167

168 *Attended the South Sevier Senior Citizen monthly board meeting today. Work on the kitchen
169 renovation will begin as soon as the grant contract with Community Development Block Grant
170 (CDBG) is signed. City Recorder Allison Leavitt is working on the final items needed to
171 complete the contract requirements and will contact Brenda Sorenson, South Sevier Senior
172 Citizen Center Director, with an update on the grant process and discuss the City's donation
173 payment of \$5000.00.

174

175 *Directed Shad Lee, Cemetery Sexton, to wait until our public hearing on the
176 2020-2021 fiscal year budget tonight before starting the ordering process of the new mower.

177

178 Councilmember Payne-

179

180 No further business tonight.

181

182 Councilmember Mathie-

183

184 *Staker Parsons has begun re-chipping streets that experienced material failure last fall. This
185 work is all warranty work and will not be a cost to the City. Public Works Director Devin
186 Magleby stated that he had Staker Parsons sweep all the streets in the process of evaluating
187 what streets needed warranty work, so there may be some charge for sweeping.

188

189 *Would like gravel on corners of intersections swept. Public Works Director Devin Magleby
190 stated that he has planned for employee Miles Mathie to sweep the intersections when done
191 with installing water meters.

192

193 *Mayor Parsons stated that Miles Mathie is our new employee and has been working with
194 Water Foreman Rodney Wanlass installing meters. Public Works Director Devin Magleby stated
195 that Water Foreman Rodney Wanlass is very happy with Miles Mathie and stated he is a
196 really good employee.

197

198 Mayor Parsons-

199

200 *Met with Sevier County Commissioner's, Councilmember Erica Serrine and Dave Coe to talk
201 about the "Red Hill" grant. Mayor Parsons stated in the meeting that until the City owns the
202 water right the City is not willing to put a lot of money into the project.

203

204 *Signed the final paperwork with Bureau of Land Management (BLM) for road improvement
205 leading to the "Red Hill". Work on the road will begin soon. Sevier County Deputies have stated
206 that this more direct route to the "Red Hill" will help with law enforcement in the area.

207
208 *Appreciated all the volunteers Councilmember Mathie invited to help lay sod at the Mtn. View
209 Park. It looks good.

210
211 *Discussed with Council possibility of selling a small section (15' x 132') of property along the
212 southeast side of the new parking lot for the Lion's Park. Selling the property would square up
213 the property. Mayor asked City Recorder Allison to email a copy of the plat map to each
214 Councilmember so they can review the property in questioned and to contact City Attorney
215 David Church for his opinion on the process of disposing this property.

216
217 *Carson Christensen, South Sevier High School basketball coach, told Mayor Parsons that he
218 can wait until July 1, 2020 to decide whether or not to hold the 3 on 3 basketball tournament.
219 Due to COVID-19 we must be in the green risk level to have the 3 on 3 basketball tournament.

220
221 **9. Adjournment**
222 **There being no further business to come before the Council for consideration, Councilmember**
223 **Payne moved the Regular Council Meeting adjourn at 7:31 p.m. The motion was seconded by**
224 **Councilmember Cartwright. The vote was unanimous. The motion carried. 3-0**

225
226 The next regular City Council meeting is scheduled to be held on Tuesday, June 23, 2020 starting
227 at 7:00 p.m. at Monroe City Office.

228
229 Approved this 23rd day of June, 2020

230 Allison Leavitt
231 Monroe City Recorder

232

233