

1  
2 MONROE CITY COUNCIL MEETING  
3 AUGUST 27, 2019  
4 MINUTES  
5

6 **7:00 p.m.**  
7

8 **1.** The regular meeting of the Monroe City Council was called to order by Mayor  
9 Parsons at 7:00 p.m.

10  
11 **2.** Pledge of Allegiance was led by Councilmember Washburn. A prayer was offered  
12 by Councilmember Cartwright.

13  
14 **3. Roll Call**  
15

16 Mayor Johnny C. Parsons

17 Councilmembers:

18 Janet Cartwright

19 Fran Washburn

20 Perry Payne

21 Joe Anderson

22 Michael Mathie – electronic  
23

24 City Recorder Allison Leavitt

25 Planning Commission Chairman Bart Lee  
26

27 **4.** Consider a motion to approve the minutes of the meeting held August 13, 2019  
28

29 **Councilmember Anderson moved to approve the August 13, 2019 regular City**  
30 **Council meeting minutes as corrected. The motion was seconded by**  
31 **Councilmember Cartwright. A roll call vote was called. Voting yes were:**  
32 **Councilmember Cartwright, Payne, Anderson, Washburn and Mathie. The vote**  
33 **was unanimous. The motion carried. 5-0**  
34

35 **5.** Citizen input  
36

37 Kathleen Schoemig explained to the Council that the Lion's Club is in the process of  
38 raising money to purchase stadium seats for the South Sevier High School Gymnasium.  
39 The cost for the seating for the middle section on the south side of the gym is about  
40 \$120,000.00. They have received a grant in the amount of \$60,000.00 from Sorenson  
41 Legacy Foundation and an additional \$10,000 from the Lion's Club and individual

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42 donations.

43

44 6. Business

45 a. Planning Commission Business:

46 1. Recommendation of conditional use business license located at 196 E  
47 Center “Phill My Taco” submitted by Sierra Moore and Chris Brent.

48

49 Chairman Lee explained to the Council that Sierra Moore and Chris Brent have  
50 submitted a conditional use business license application for a mobile food truck business.  
51 Mr. Lee stated that at this time the City requirements are met with the application,  
52 however the owners were informed that the Planning Commission and City Council are  
53 reviewing the current business license ordinance and there is the possibility of changes  
54 being made which this business must adhere to.

55

56 Discussion on location of business operations was held. Mr. Lee explained that this  
57 business would not be exclusive to Monroe. Mr. Bent understands that he cannot operate  
58 the business on SR 118, but he might occasionally conduct business in the City’s parking  
59 lot across from the high school.

60

61 **Councilmember Payne made a motion to approve a conditional use business license**  
62 **for “Phill My Taco” submitted by Sierra Moore and Chris Brent located at 196 E**  
63 **Center. The motion was seconded by Councilmember Anderson.**

64

65 Further discussion: Councilmember Mathie asked for clarification on what the Council’s  
66 approval entails. He asked if we are approving operation only on private property or  
67 anywhere in the city limits. Chair Lee stated that there were some stipulations put in  
68 place because the Planning Commission is in the process of reviewing the City’s current  
69 business license ordinance, and at this time he can park the food truck anywhere he has  
70 permission. Councilmember Mathie would like to amend the first motion to require a  
71 review in a year so that if there are changes to the ordinance they can be addressed at that  
72 time.

73

74 **Councilmember Mathie made a motion to approve a conditional use business**  
75 **license for “Phill My Taco” submitted by Sierra Moore and Chris Brent located at**  
76 **196 E Center with the stipulation that the conditional use business license be**  
77 **reviewed one year from today to address changes in Monroe City’s business license**  
78 **ordinance. The motion was seconded by Councilmember Payne. A roll call vote was**  
79 **called. Voting yes were: Councilmember Cartwright, Payne, Anderson, Washburn**  
80 **and Mathie. The vote was unanimous. The motion carried. 5-0**

81

82 2. Recommendation of conditional Use Business License located at 811 S  
83 Main Street “Monroe Canyon RV” submitted by Jordon Mills.

84 Jordan Mills distributed to the Council a sketch plan of his proposed 90 space RV park  
85 located at 811 S Main Street, where the HiRoe dairy was previously located.

86

87 Mr. Mills explained to the Council that his plan is to clean up the current property,  
88 construct a barn type structure which will be an office, showers and laundry facility for RV  
89 customers. His plan is to beautify the property with fences and trees as soon as possible  
90 because he feels this will not only clean up the site but make it a more desirable place for  
91 RV customers to stay.

92

93 Mr. Mills explained to the Council that he has been working with State agencies to insure  
94 all the mandatory regulations are met.

95

96 Council stated that they feel this would be an improvement from what is currently located  
97 at the property and there are multiple people already parking their vehicles in the area to  
98 access the mountain with their ATV's. They are staying in Richfield where they are  
99 spending their money at Richfield businesses instead of Monroe businesses.

100

101 Citizen's Erica Serrine and Cathy Leaver expressed their concern about law enforcement  
102 involving the ATV's speeding on Jones Road and riding in the gravel pits. Council  
103 explained this is a law enforcement issue and the Sevier County Sheriff's office should be  
104 contacted when they witness an issue. Ms. Leaver would like Mr. Mills to include in his  
105 rules that his patrons be considerate of those living in this area.

106

107 Mayor Parsons explained that he had recently visited with Piute County Sheriff Marty  
108 Gleave, where there are multiple RV parks, and Sheriff Gleave stated that the patrons that  
109 stay in the RV parks cause no problems, it is usually the locals that do not follow the rules.

110

111 Citizen Mike Ginsburg stated he thinks that 90 spaces is too many for Monroe and  
112 questioned if any of them would be approved as long term rentals.

113

114 Mr. Mills stated that it would be limited to monthly rentals. Mr. Mills feels that long term  
115 rentals would deter from his business and cost him money.

116

117 Mr. Mills also distributed a list of tentative RV park rules that the patrons must abide by.  
118 Mr. Mills explained to the Council that he and his family live in this area, which he feels  
119 will help maintain a higher living standard because he nor his family want to live by an  
120 undesirable business or property.

121

122 There was some discussion concerning hang gliders landing in the area. Mr. Mills feels  
123 like the RV park would benefit the hang gliders coming to this area to jump from the

124 Monroe Mountain with a place to stay that is located near the landing area which is next to  
125 the City's roping arena.

126

127 Citizen Cathy Leaver stated she was concerned with the hang gliders landing so close to  
128 the roping arena because they frighten the horses that are being ridden at the arena.

129

130 Councilmember Payne asked Mr. Mills if he has received state approval for the RV Park,  
131 Mr. Mills stated that he needed to have the City's approval before the state would give him  
132 final approval.

133

134 Council also discussed the proximity of the RV park and the well head protection zone. It  
135 was determined that the RV park is to the south of the well head protection zone.

136

137 **Councilmember Payne moved to approve the Conditional Use Business License**  
138 **located at 811 S Main Street "Monroe Canyon RV" submitted by Jordon Mills. The**  
139 **motion was seconded by Councilmember Cartwright. A roll call vote was called.**  
140 **Voting yes were: Councilmember Cartwright, Payne, Anderson, Washburn and**  
141 **Mathie. The vote was unanimous. The motion carried. 5-0**

142

143 b. Eagle Scout Project Report – Isaac Friant and Greyson Friant

144

145 Scouts Isaac Friant and Greyson Friant reported to the Council that the project of re-  
146 roofing the old hydro building is completed. The project included stripping off the old  
147 shingles, replacing plywood, installing tar paper and shingles. Mayor Parson complimented  
148 the young men for doing a good job and expressed the Council's appreciation to them for  
149 accomplishing this project.

150

151 c. Consider proposed Eagle Scout Project – Dylan Wiley

152

153 Scout Dylan Wiley proposed to the Council an Eagle Scout project to install a permanent  
154 headstone for the three unknown graves located along the northwest corner of the cemetery  
155 near the fence.

156

157 Mr. Wiley has contacted Rick with Rick's Monument and he stated the cost would be  
158 \$150.00 if he does the concrete or \$100.00 if concrete work is done by someone else.

159

160 Councilmember Cartwright, who oversees the cemetery, stated this is a good idea and that  
161 the cemetery budget would cover the cost of the headstone.

162

163 **Councilmember Cartwright moved to approve the proposed Eagle Scout Project to**  
164 **install a permanent headstone for the three unknown graves located along the**  
165 **northwest corner of the cemetery near the fence. The motion was seconded by**  
166 **Councilmember Payne. A roll call vote was called. Voting yes were: Councilmember**  
167 **Cartwright, Payne, Anderson, Washburn and Mathie. The vote was unanimous. The**  
168 **motion carried. 5-0**

169

170 d. Consider liability insurance proposal – Cory Sorenson, Sorensen-Leavitt  
171 Insurance

172

173 Cory Sorenson with Sorensen and Leavitt Insurance Company presented to the Council a  
174 proposal for the City’s liability, automobile and property insurance coverage through  
175 Olympus Insurance with the carrier being Argonaut.

176

177 Mr. Sorenson distributed to the Council a comparison sheet between our current coverage  
178 with the Utah Local Governments Trust (ULGT) and Argonaut. The comparison showed  
179 an increase coverage amounts from \$5,000,000 to \$10,000,000 in total liability occurrence  
180 limit and an increased crime limit to \$400,000.

181

182 Council discussed the pro and cons of changing insurance companies at this time. Mayor  
183 Parsons and Councilmember Payne stated that they liked being able to work with someone  
184 that we know and can meet face to face to discuss claims as needed. The premium for  
185 coverage through Argonaut will be \$45,017 and premium with ULGT will be \$52,286.  
186 Council also reviewed the examples from other Cities, included in the proposal, of why  
187 they left the trust and went with Olympus Insurance.

188

189 Mr. Sorenson explained that this insurance carrier is not specific to Utah, they are a  
190 nationwide company who is always looking for ways to enhance their programs.

191

192 City Recorder Allison Leavitt asked Mr. Sorenson about coverage for recreation programs  
193 that run their finances through the City. Mr. Sorenson stated that they would have coverage  
194 for negligence same as was offered through ULGT. Mr. Sorenson also stated that the  
195 Monroe View Red Hill Park and the splash pad would be included in the coverage.

196

197 **Councilmember Payne moved to accept the liability insurance proposal by Olympus**  
198 **Insurance for a premium of \$45,017.00 for period ending 9/16/2020. The motion was**  
199 **seconded by Councilmember Anderson. A roll call vote was called. Voting yes were:**  
200 **Councilmember Cartwright, Payne, Anderson, Washburn and Mathie. The vote was**  
201 **unanimous. The motion carried. 5-0**

202

203 Mr. Sorenson stated he will deliver the insurance binder for Mayor Parsons signature  
204 tomorrow along with a cancellation of coverage letter to be sent to ULGT.

205

206 e. Adopt resolution 8 01 2019 updated Monroe City Water Department Policy

207

208 Council previously discussed changing culinary water hook-up fees regarding duplexes  
209 located within the City limits.

210

211 Councilmember Washburn felt that charging duplex owners two separate hook-up fees,  
212 including two impact fees may not be reasonable. After some discussion and with the  
213 previous recommendation from Public Works Director Devin Magleby and Water  
214 Superintendent Rodney Wanlass the Council decided to require two separate services  
215 with applicable hook-up and impact fees.

216

217 **Councilmember Washburn moved to adopt Resolution 8 01 2019 updated Monroe**  
218 **City Water Department Policy to require new constructed duplexes have separate**  
219 **water services and pay applicable hook-up and impact fees. The motion was seconded**  
220 **by Councilmember Cartwright. A roll call vote was called. Voting yes were:**  
221 **Councilmember Cartwright, Payne, Anderson, Washburn and Mathie. The vote was**  
222 **unanimous. The motion carried. 5-0**

223

224 f. Consider action on Nuisance and Property Maintenance Enforcement

225

226 Mayor Parsons informed the Council that the first letters were delivered around May 29,  
227 2019 to the five property owners the Council had voted on to begin enforcement of our  
228 Nuisance and Property Maintenance Ordinance. Now that it has been over thirty (30) days  
229 Mayor would like to know what direction the Council wants to go in.

230

231 After some discussion on where, how and what should be enforced Councilmember Payne  
232 suggested this item be tabled until Councilmembers thoroughly review the Nuisance and  
233 Property Maintenance Enforcement Ordinance so each of them has a better understanding  
234 of what the ordinance entails.

235

236 **Councilmember Payne moved to table action on Nuisance and Property Maintenance**  
237 **Enforcement. The motion was seconded by Councilmember Anderson. A roll call vote**  
238 **was called. Voting yes were: Councilmember Cartwright, Payne, Anderson,**  
239 **Washburn and Mathie. The vote was unanimous. The motion carried. 5-0**

240

241 g. Consider action on Monroe View Red Hill Park development

242

243 Dave Coe distributed to the Council a concept drawing of development for the Monroe  
244 View Red Hill Park.

245

246 Mr. Coe plans to meet with the Mormon Pioneer Heritage National Area – Highway 89  
247 MPHNA to request grant monies in the amount of \$25,000 - \$50,000 to help with the  
248 development of the park. Councilmember Joe Anderson agreed to attend the meeting with  
249 Mr. Coe.

250

251 Council expressed concern again on where David Grow, owner of water rights at the park,  
252 stands on this development. Mr. Coe stated he thinks Mr. Grow understands Monroe City  
253 is his best partner in developing the area. Mr. Coe still thinks once we have a firm plan that  
254 the Council and Mr. Grow should have a meeting to discuss options for the future.

255

256 Council asked Mr. Coe what amount of funding he is pursuing. Mr. Coe stated he would  
257 like to raise \$200,000 through different grant funding organizations, with little to no cost  
258 to the City.

259

260 Councilmember Washburn asked Mr. Coe to address the trash situation at the Monroe  
261 View Red Hill Park. When he was there the other day the trash cans were clear full. Mayor  
262 Parsons stated that he had called Max White, White's Sanitation, but he had not got back  
263 to him on options for trash pick-up.

264

265 Councilmember Payne asked if there would be enough water to facilitate all the pools in  
266 the drawing. Mr. Coe explained they would not know for sure until development starts.

267

268 **Councilmember Anderson moved to approve Monroe View Red Hill Park committee**  
269 **to apply to Mormon Pioneer Heritage National Area for funding in the amount**  
270 **\$50,000 of proposed park development. The motion was seconded by Councilmember**  
271 **Cartwright. A roll call vote was called. Voting yes were: Councilmember Cartwright,**  
272 **Payne, Anderson, Washburn and Mathie. The vote was unanimous. The motion**  
273 **carried. 5-0**

274

275 h. Official Canvass of Monroe City Municipal Primary Election Ballots

276

277 Mayor Parsons turned the time over to Recorder/Elections Official Allison Leavitt.

278 Copies of the official 2019 Municipal Primary Election Canvass Report were distributed to  
279 those present.

280

281 The last primary election in Monroe was in 2017 and there was a 40.17% turn out. The  
282 canvass report for the 2019 primary shows a 46.72% turn out. Continued reason for the  
283 higher turn-out may be the change to the all vote by mail ballots.

284

285 The municipal primary and general elections for 2019 combine the Monroe 8 and 9  
286 precincts into one precinct.

287

288 There are 1205 registered voters in these combined precincts with 563 ballots cast.

289

290 The results of the 2019 Monroe City Primary Election are as follows:

291 Councilmember - 4 year

292

293	Joseph Anderson	153	10.49%
294	Dane Buchmiller	227	15.56%
295	Erica Serrine	295	20.22%
296	Dana Lundgreen	140	9.60%
297	Michael C. Mathie	267	18.30%
298	Michael R. "Mike" Miles	188	12.89%
299	"Mystic" Mike Ginsburg	64	4.39%
300	RK Nielson	125	8.57%

301

302 The Sevier County Clerk reported that there were eighty-four (84) total ballots that were  
303 not counted. Fifty-three (53) were returned undeliverable, twenty-four (24) were returned  
304 unsigned, four (4) had signatures that did not match what the county had on file, two (2)  
305 were returned past the deadline and one (1) envelope was empty. All the above were  
306 contacted and given a chance to resolve the issues but did not respond.

307

308 **Councilmember Payne moved to approve the 2019 Monroe City Primary Election**  
309 **Canvass as submitted above. The motion was seconded by Councilmember Anderson,**  
310 **A roll call vote was called. Voting yes were: Councilmember Cartwright, Payne,**  
311 **Anderson, Washburn and Mathie. The vote was unanimous. The motion carried. 5-0**

312

313 Councilmembers then signed the official canvass document.

314

315 i. Consider polling location for Municipal Election November 5, 2019

316

317 Sevier County Clerk will provide a polling location at the Monroe City Community  
318 Center for the 2019 Monroe City General Election. This will have an estimated cost of  
319 \$600.00.

320



321 **Councilmember Payne moved to approve a Monroe polling location for the 2019**  
322 **Monroe City General Election. The motion was seconded by Councilmember**  
323 **Washburn. A roll call vote was called. Voting yes were: Councilmember**  
324 **Cartwright, Payne, Anderson, Washburn and Mathie. The vote was unanimous.**  
325 **The motion carried. 5-0**

326

327 j. Consider support for Community Development/Recreation Center located in  
328 Richfield, UT

329

330 Mayor Parson reviewed the letter with the Council that was sent to Richfield City's Mayor  
331 Ogden in December of 2018 from the Council in support of the Community Development  
332 Recreation Center to be in Richfield.

333

334 Mayor Parsons expressed his concern that the project does not appear to be what was  
335 earlier presented and he requested input from the Council on whether a letter should be  
336 sent to Mayor Ogden withdrawing Monroe's support until further information can be  
337 obtained.

338

339 Councilmember Anderson stated this is a good project, however not sure that other  
340 communities should be paying for a facility located in Richfield.

341

342 Councilmember Mathie stated he thinks a letter should be sent to Mayor Ogden, County  
343 Commissioners and Mayors of other communities in Sevier County stating that  
344 Monroe is withdrawing their support of the project as currently purposed. If in the future  
345 the Council feels the project would benefit the citizens of Monroe in balance with the  
346 financial obligation they would entertain the motion to provide support for the project.

347

348 **Councilmember Mathie made a motion to send a letter to Mayor Ogden, County**  
349 **Commissioners and Mayors of other communities in Sevier County withdrawing**  
350 **Monroe City's support of the Community Development Recreation Center to be**  
351 **located in Richfield as it is currently proposed. Motion was seconded by**  
352 **Councilmember Cartwright. A roll call vote was called. Voting yes were:**  
353 **Councilmembers Cartwright, Payne, Anderson, Washburn, and Mathie. Vote was**  
354 **unanimous. Motion carried 5-0**

355

356 7. Other Business

357 a. Staff Reports

358 City Recorder Allison Leavitt – No Business

359

360 Public Works Director Devin Magleby – Absent

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b. Department Business-Council

Councilmember Cartwright-

\*Met with the American Legion and have worked out details regarding the crosses/markers at the cemetery. The American Legion has agreed to keep the crosses/markers in good repair, install them with new flag-pole installations, and if possible, drill holes in base of headstones for the crosses/markers.

\*Cemetery staff will order a rake to repair damage caused to the grass from the equipment and a trimmer to help with headstone maintenance.

\*Discussed removal of undesirable trees located at the Monroe View Red Hill Park.

\*Requested permission to use City grill again this year for the “United We March” fundraising event in Gunnison. Council was in full support of Councilmember Cartwright using the grill for this event.

Councilmember Payne-

\*Thanked Council for help with the annual Public Power Picnic – Ms. Leavitt stated we served approximately 650 people this year. This is an increase of about 90 people from last year.

\*UAMPS annual meeting held in Jackson Hole, WY was an enjoyable and informative experience.

\*City employee Shad Lee was the winner of the Bull Elk drawing.

Councilmember Mathie-

\*Staker Parsons have been working on other projects and should be back to finish up our project on Wednesday or Thursday of this week.

Councilmember Anderson-

\*No further business.

Councilmember Washburn-

401 \*City equipment for personal use by City employee's policy. Council will wait to discuss  
402 the policy until next Council meeting when Mr. Magleby can be in attendance.

403

404 Mayor Parsons-

405

406 \*The splash pad seems to be well used. Would like to have further fund-raising efforts for  
407 additional water attractions on the splash pad. Council determined the splash pad will  
408 remain open as long as the weather stays warm.

409

410 \*Staker Parsons is currently pushing the rock pile.

411

412 8. Adjournment

413

414 **There being no further business to come before the Council for consideration,**  
415 **Councilmember Payne moved the regular Council meeting adjourn at 9:04 p.m. The**  
416 **motion was seconded by Councilmember Anderson. The vote was unanimous. The**  
417 **motion carried. 5-0**

418

419 The next regular City Council meeting is scheduled to be held on Tuesday, September 10  
420 2019, starting at 7:00 p.m. at Monroe City Office.

421

422 Approved this 10th day of September, 2019

423 *Allison Leavitt*

424 Monroe City Recorder

425

8/27/19 Roll

Miranda Lynne Wiley

Dylan Wiley

Cathy Lane

Jordan Mills

Boyd Lee

Isaac and Garrison Frant

Wasa Swine

Robert Schramm

Robert Blackwood

Joseph Blackwood

~~Bob~~

Mike Ginsburg

426