

MONROE CITY COUNCIL MEETING  
September 10, 2019  
MINUTES

**7:00 p.m.**

**1.** The regular meeting of the Monroe City Council was called to order by Mayor Parsons at 7:00 p.m.

**2.** The Pledge of Allegiance was led by Councilmember Washburn . A prayer was offered by Councilmember Mathie.

**3. Roll Call**

Mayor Johnny C. Parsons

Councilmembers:

Janet Cartwright

Perry Payne

Joe Anderson

Fran Washburn

Michael Mathie

Public Works Director Devin Magleby - absent

City Recorder Allison Leavitt

City Utility Clerk Marisa Mathie

**4. Consider a motion to approve the minutes of the meetings held August 26, 2019**

**Councilmember Payne moved to approve the August 26, 2019 Regular City Council Meeting Minutes as presented. The motion was seconded by Cartwright. A roll call vote was called. Voting yes: Councilmembers Cartwright, Payne, Anderson, Washburn and Mathie. The vote was unanimous. The motion carried. 5-0**

**5. Citizen input** – No Citizen input.

**6. Approval of September 2019 warrant register, August 2019 cash disbursements, and adjustment journal.**

**Councilmembers approved and signed the September 2019 warrant register, August 2019 cash disbursements and adjustment journal.**

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**7. Business**

a. Update on Street Project from Jones and DeMille Engineer.

Micklaine Farmer, engineer with Jones and DeMille, distributed to the Council a detailed document explaining the final steps for completion of the street improvement project.

Council discussed issues with sidewalk transitions through drainage area. Mr. Farmer explained this item is not on the final punch list and that contractor Jared Grundy will be taking care of the problem for the City.

As the Council reviewed the punch list items Mayor Parsons expressed concern with some of the waterways not draining correctly. Mr. Farmer made notes on the Council's concerns and explained that there is still shoulder work to be done on the waterways and he will be checking the waterways himself this week to verify they are level and working.

Councilmember Anderson asked about what the status was with the contractor contacting property owners desiring personal work done for their driveways. Mr. Farmer explained they have the list and it maybe next spring before this work will be completed.

Mr. Farmer explained that, if because of the project a property owner's gravel was removed the contractors will replace the gravel.

Mr. Farmer stated that the completion date deadline is September 21, 2019. The contractor has fourteen days after this to complete punch list items. The contractor may be charged a daily penalty for each day after the deadline it takes them to complete the project.

There has been some cracking in some of the cement water ways, which the contractor has applied a crack sealing product. At the year mark the Public Works Director Devin Magleby and Jones and DeMille Engineers will inspect the cracked water ways and if they are unacceptable the contractor will be required to replace the water ways before the one-year warranty expires.

Mr. Farmer asked Councilmembers to please contact him if they see something that needs the attention from the contractors.

Mr. Farmer distributed to the Council a map showing what type of work has been done to each road and a planned maintenance schedule map. It was Mr. Farmer's recommendation that the City budget between \$95,000 and \$110,000 each year for street maintenance. With this amount of money, the streets should be preserved for at least twenty years.

b. Consider action on Nuisance and Property Maintenance Enforcement.

Council discussed nuisance properties located at 390 S Main, 236 S 200 W and 265 W 300 N, which the Council voted to begin the enforcement process in May 2019.

87 Council discussed that all but one of the property owners did take action to begin cleaning up their  
88 yards, however they were still in violation of the ordinance.

89  
90 Councilmember Washburn still feels like we can send the property owner a letter encouraging them to  
91 comply with the nuisance ordinance, however he stated he thinks this is a personal agency issue.

92  
93 Councilmember Cartwright stated that if we are not going to follow the ordinance then why have it.

94  
95 Councilmember Mathie stated some of the property owners have made a definite effort, however, have  
96 they remedied the problem or are they still in violation of the ordinance. Councilmember Mathie has the  
97 understanding that Code Enforcement Officer Billingsley will work with the property owner, maybe  
98 giving them a direct list of what needs to be done to comply.

99  
100 Mayor Parsons asked the Council to decide on whether they were in favor of forwarding the properties  
101 on to Code Enforcement Officer Charles Billingsley.

102  
103 Councilmember Payne expressed that the properties being discussed have had multiple complaints  
104 from other residents, and since we have hired Mr. Billingsley to enforce the ordinance, we  
105 should have him proceed with enforcement.

106  
107 Councilmember Cartwright stated we need to keep up with the right of way clearance enforcement.

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109 Councilmember Mathie stated the right of way is not to be used for storage, if the items are not moved  
110 on a regular basis they need to be removed.

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112 Mayor Parsons asked City Recorder Ms. Leavitt to have City employees inspect the right of ways and  
113 prepare a list of violators, so letters can be sent to them requesting they remove the prohibited items  
114 from the right of way.

115  
116 Councilmember Mathie commented that weeds are addressed in the Nuisance Ordinance and the  
117 streets department is paying Green Valley Lawn Care a lot of money to spray the right of ways to keep  
118 the weeds suppressed. If property owners are allowing weeds to grow on their property, which in turns  
119 spreads to the right of ways this is costing the City money. If this is the case, he feels the Council may  
120 need to address this matter.

121  
122 **Councilmember Cartwright made a motion to proceed with nuisance enforcement with Code**  
123 **Enforcement Officer Billingsley on the following properties: 390 S Main, 236 S 200 W and 265 W 300**  
124 **N. The motion was seconded by Councilmember Anderson. A roll call vote was called. Voting yes:**  
125 **Councilmembers Cartwright, Payne, Anderson, Mathie. Voting no: Councilmember**  
126 **Washburn. Motion carried 4-1.**

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129 c. Consider action on Monroe View Red Hill Park development.

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131 David Coe informed the Council that since the last Council meeting there has not been a meeting of the  
132 Mormon Pioneer Heritage National Area – Highway 89 – MPHNA and he is unsure of when they will be  
133 holding a meeting.

134

135 Mr. Coe stated that he plans on meeting with Monte Bona, a member of the MPHNA board to discuss  
136 the Monroe View Red Hill Park project.

137

138 Councilmember Anderson asked Mr. Coe who was on the board and how they were appointed. Mr. Coe  
139 explained that he did not know the answer to this question, however he recognizes that there is not a  
140 representative from Sevier County on the board. This will be a topic he will discuss with Mr. Bona.

141

142 Council discussed the timeline for the pipeline installation, which will stop people from diverting the  
143 water away from the face of the Red Hill. Public Works Director Devin Magleby was not in attendance of  
144 the meeting, therefore, the timeline could not be confirmed.

145

146 Council thanked Mr. Coe for his continued efforts with the Monroe View Red Hill Park.

147

148 d. Consider City Youth Council participation in fund raising for mural – Councilmember  
149 Cartwright.

150

151 Councilmember Cartwright would like to approach the Monroe City Youth Council to help with fund  
152 raising efforts to have a mural painted on the south side of the old drug store building located at 52 N  
153 Main.

154

155 Councilmember Cartwright stated that she has been in contact with Dan and Janette Adams, owners of  
156 the building, and they are in favor of this project.

157

158 Councilmember Cartwright stated that the project could cost between \$3000 -\$4000 to pay for the artist  
159 and supplies. She would like to get the community involved in determining what the mural should be.

160

161 Utility Clerk Marisa Mathie stated that Prescott, local artist, has discussed with her the he would like to  
162 paint a mural on the north side of GG's as a welcome to Monroe sign, and he has just asked for the cost  
163 of materials to do this. However, he has made no commitment to doing the project.

164

165 Councilmember Mathie expressed his concerns of the City sponsoring this type of project because it  
166 would be done on private property. If the Youth Council wanted to help with this project to  
167 help beautify the City that may be appropriate.

168

169 Councilmember Cartwright will get in touch with Treasurer Jacee Barney, Youth Council advisor, to setup  
170 a meeting with the Youth Council to see if they would be interested in helping with this project.

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172

173 e. Consider canceling regular Council Meeting for September 24, 2019

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175 Councilmember Payne made a motion to cancel the regular schedule City Council meeting to be held  
176 on September 24, 2019. The motion was seconded by Councilmember Anderson. A roll call vote was  
177 called. Voting yes: Councilmember Cartwright, Payne, Anderson, Washburn, and Mathie. The vote  
178 was unanimous. Motion carried 5-0

179

180 **8. Other Business**

181 a. Staff Reports

182

183 City Recorder Allison Leavitt

184 No business

185

186 Public Works Director Devin Magleby

187 Absent

188

189 Utility Clerk Marisa Mathie

190 No business

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192 b. Department Business-Council

193

194 Councilmember Janet –

195

196 \*Thanked the Council for allowing her to use the grill at the United We Walk event held in Gunnison, UT.

197 It was a great success and would like to have a banner or some sort of identification on the grill so that

198 Monroe City will be recognized for their support in this event.

199

200 Councilmember Perry –

201

202 No further business.

203

204 Councilmember Joe –

205

206 \*Discussed with the Council when the splash pad should be turned off for the season. It was discussed

207 that if it was left on passed September 16, 2019 additional water sample testing would need to be

208 performed. Due to the change in the weather and sampling requirements the Council decided to have

209 the splash pad turned off the morning of September 16, 2019.

210

211 Councilmember Washburn-

212

213 \*Concerned about what appears to be algae at the irrigation/fishing pond. Council agreed it is moss not

214 algae and since the aerator has been installed the water is much clearer.

215

216 \*Paraglider landing on property near the roping arena. Mayor Parsons stated the City does not own the

217 property that the paragliders on landing on so there is really nothing the City can do at this time.

218  
219 Councilmember Payne suggested that an effort be made to coordinate with those organizations using  
220 the roping arena and the paraglider organization so that both activities are not happening at the same  
221 time.

222  
223 \*Spoke with Town Clerk Jean Wood of Elsinore City and she stated that Mr. Billingsley has done a lot of  
224 good work with cleaning up Elsinore and the Elsinore Addition.

225  
226 Councilmember Mathie –

227  
228 No further business.

229  
230 Mayor Parsons –

231  
232 \*Letter to Mayor Ogden concerning the Community Development/Recreation Center was received and  
233 Pat Wilson, citizen working on the project, stated that if the Council would like him to come to a City  
234 Council meeting to explain the details of the project and how it could affect the citizens of Monroe he  
235 would accept an invitation to do this. Council discussed the matter and no decision was made as to  
236 whether to invite Mr. Wilson to a Council meeting at this time.

237  
238 **9. Adjournment**

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240 **There being no further business to come before the Council for consideration, Councilmember**  
241 **Payne moved the Regular Council Meeting adjourn at 8:36 p.m. The motion was seconded by**  
242 **Councilmember Cartwright. The vote was unanimous. The motion carried. 5-0**

243  
244 The next regular City Council meeting is scheduled to be held on Tuesday, October 8, 2019,  
245 starting at 7:00 p.m. at Monroe City Office.

246  
247 Approved this 8<sup>th</sup> day of October, 2019

248 *Allison Leavitt*

249 Monroe City Recorder

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9/10/19 Roll

Dave Coe  
Micklane Farmer  
Miche Gursby

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